

## **MPC Meeting November 2019**

### Neighbourhood planning report

### Markfield Parish Neighbourhood Plan Steering Group report –

29<sup>th</sup> October 2019

1. The Steering Group, supported by the RCC, has been working very hard to complete both the “Household and Youth” questionnaires. That work was finished on schedule and both documents are now with Print Services at County Hall. They will be ready for collection in the next few days.
2. Thanks to the Parish Council for placing the order with Print Services and for also purchasing the brown A4 envelopes for the “Household” questionnaires to be returned in.
3. Steering Group members are currently finalising the distribution arrangements for the “Household” questionnaire. All being well they will be distributed during the first week of November.
4. To help anybody who has questions about either questionnaire or the Neighbourhood Planning process, a drop-in session is planned at Markfield Community Library, on 16<sup>th</sup> November between 10 a.m. and 2 p.m.
5. Completed printed questionnaires can be returned to the Community Centre; Community Library or Markfield Court coffee bar. Steering Group members will then collect and reference them, before entering the responses online.
6. The closing date for all questionnaire is Monday 2<sup>nd</sup> December.
7. Online versions of both questionnaires are currently being tested and should be ready to go live in early November.
8. Arrangements have been for Markfield based pupils at South Charnwood School to complete the online “Youth” questionnaire. Discussions are underway with the organiser of “Queen Bees” and Mercenfeld school about their older participants/pupils completing printed versions.
9. Analysis of the questionnaire’s findings should be completed in January 2020.
10. An article encouraging residents to complete the questionnaires is being prepared for the November edition of “The Herald” and similarly worded posts also will feature on both the Neighbourhood Plan and village Facebook pages.

Tony Lockley

(Chair MPNPSG) 29<sup>th</sup> October 2019