

**Minutes of the neighbourhood Plan Meeting held on 26th November 2019 7pm at
Markfield Library**

1. Present: Jhanvi Shukla– Ann Cook – David Sprason – Jacqui & Mike Williams – Tony Lockley (Chair) – Barrie Gannon – Julie Grace.
2. Apologies: Rosie Woodland & Annie Duggan
3. Minutes from the last meeting – Accepted
4. Declarations of Interest – None
5. Parish “Household” questionnaire – Barrie Gannon asked whether, in relation to A511 matters, whether there had been any discussion between NP groups about common topics, concerns etc. TL said he wasn’t aware of any.

TL thanks everyone who had been involved with the distribution of the “Household” questionnaires. They were all delivered very promptly and to date over 200 – roughly 10% had been completed and returned.

The drop-in session on 16th November at the Community Library was attended by between 15 and 20 people – including 2 landowners.

Parish “Youth” questionnaire – RW had submitted a report of her meeting with the “Queen Bees” group at the Community Library.

TL has contacted Markfield Scouts. Their leader was happy for the pack to participate and they’ve been sent 20 questionnaires.

South Charnwood School have started completing the questionnaire online, but this isn’t showing-up in the figures JS has seen. MW thought this might be down to the fact that on the final on-screen page, users might think they’d submitted the questionnaire, when they hadn’t. The actual submit button was lower down and could thus be over-looked. DS to contact the school to make enquiries and point-out the potential problem.

Partly because of the potential issues relating to South Charnwood school and the Youth questionnaire, but also to try and maximise the completion of both questionnaires, it was agreed to extend the closing date until 9th December.

6. Publicity – An article was submitted to “The Herald” but got overlooked by the editor. Regular posts are being made on local Facebook pages, to encourage folk to complete the questionnaires.
7. Post questionnaire publicity – we need to we keep parishioners (of all ages) up to date, with how the plan is progressing. TL to also look at contacting those residents who have said they’d be interested in being involved with it.

8. Draft plan – TL circulated a first draft list of possible contents. It may be beneficial to have sub-groups covering different topic areas. Our consultant, Colin Wilkinson, will be able to advise on this and JS expects him to attend the next meeting. Thereafter he will probably be a regular attendee.
9. Project timetable – we are running on or slightly ahead of our projected timetable. JS said the questionnaire analysis will be completed on schedule – by early February.
10. Locality grant application – JS will investigate when the RCC will invoice MPC.
11. Update from the November Neighbourhood Plan Forum at County Hall – JS, CW and TL attended. It wasn't that well attended. It was interesting to learn that, in connection with projects like the A511 alterations, the "environment" staff within the highways department are trying to influence their "engineering" colleagues to take more account of air quality and other environmental issues. There may also be changes to the national planning system coming in 2020.
12. Report to the December Markfield PC meeting – TL to prepare - a copy is attached

Date of next meeting: 14/1/2020 7 p.m. Community Library

Signed by: Chair MPNPSG

Date: